



6645 Chrisman Lane
Middletown, OH 45042
PH: 513-727-8469

Job Description

Team Leader Hardscapes/Landscapes

Physical Demands

This position can be physically challenging to some people and requires that an employee can walk, stand and kneel for long periods of time while operating equipment. The employee must regularly lift at least 80 pounds.

Job Site Conditions

Employees working on a job site will regularly be exposed to loud noise, dust, dirt and mud, hot and cold weather conditions, rain and snow. Other conditions may be dangerous by nature such as being near and/or operating mechanical equipment.

Responsibilities

- Must arrive 30 minutes prior to departure to plan and organize the day's project, ensuring the necessary equipment and material are loaded or scheduled to be delivered for the scheduled project(s) of that day.
- Manages a team of 2 or more employees.
- Will be accountable for landscape and hardscape tasks including but not limited to; plant removal/installation, mulching, bed creation, minor irrigation repairs, paver installation, retaining wall installation, pond and waterfall installation.
- Reads and understands landscape design prints and elevations.
- Oversees that each property is receiving the appropriate contracted landscape/hardscape tasks and that they are performed in a timely and professional manner in accordance to company procedures.
- Ensures a safe working environment on job site by adhering to company guidelines in regards to properly maintained equipment and safety procedures.
- Operates a variety of mechanical equipment including but not limited to; chain saws, plant augers, sod cutters, concrete saws and skid loaders.
- Properly operates truck/trailer combinations and non-CDL automatic and manual shift vehicles.
- Assumes responsibility for the proper training and management of team members in regards to company procedures and specified landscape/hardscape installations.
- Completes the necessary daily paperwork, including time sheets and work orders.
- Professionally provides quality customer service acting as the liaison between the customer and top management.
- Provides quick and thorough resolution to problem issues and notifies customers of project status.
- Inspects equipment daily and notifies top management of damages or potential faulty parts.
- Remains on-call during times of snow/ice weather for commercial snow removal.

Knowledge and Experience

- This position requires a high school degree or GED, plus one year's experience in a landscape maintenance field.
- Must be able to read and write.
- Will have a working knowledge of standard landscape maintenance practices.
- Strong communication skills, job planning skills, and mechanical aptitude are a must.
- Ability to operate a truck and trailer combination.
- Ohio Driver's License and insurable with company's agent.